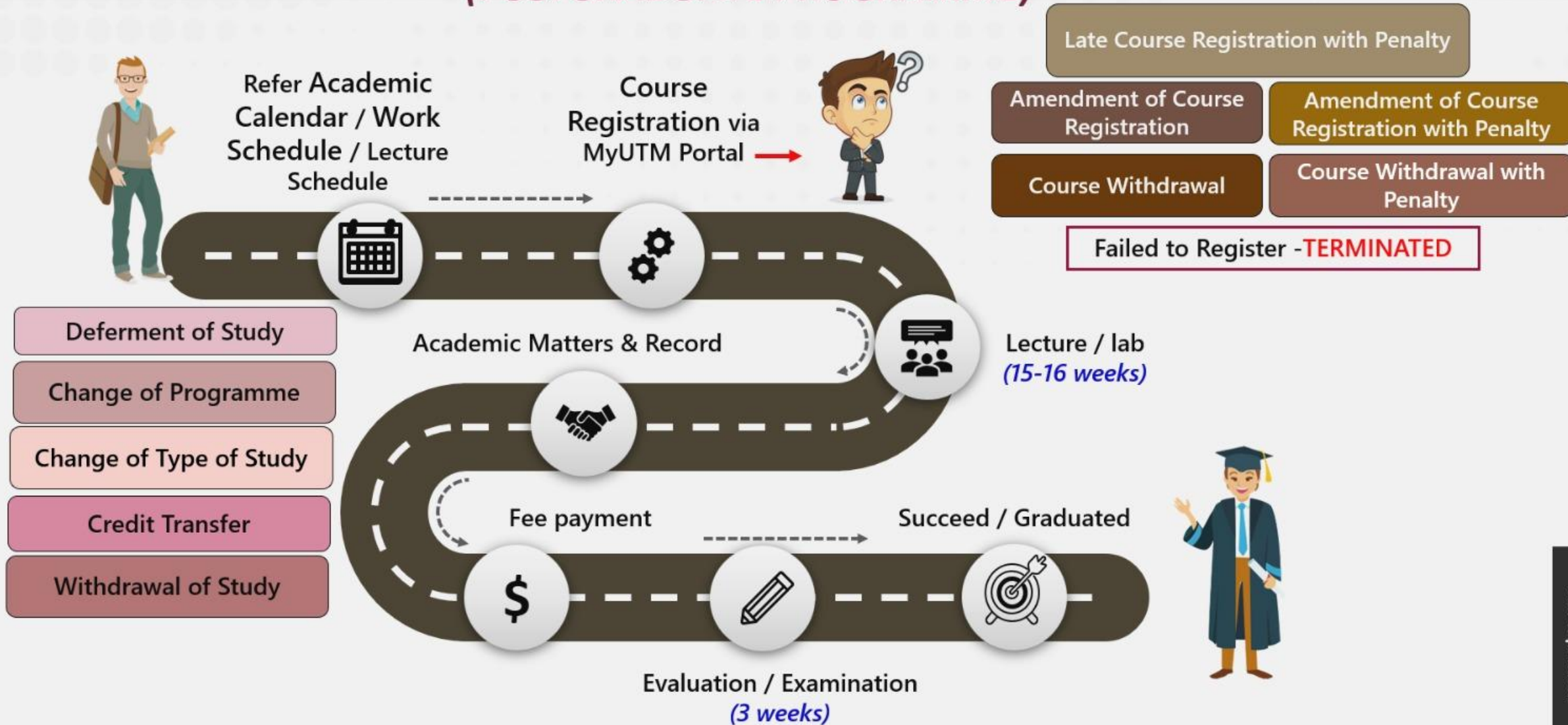


COURSE REGISTRATION GUIDE for POSTGRADUATE STUDENT

STUDENT'S ROADMAP (POSTGRADUATE PROGRAMME)



COURSE REGISTRATION



DATE

Kindly refer to work schedule

<https://amd.utm.my/work-schedule/>



PLATFORM



<https://my.utm.my>

Student may use any device:



REFERENCE

Student need to register the courses with **Code & Section** as determined by Faculty.

Kindly refer to the list given by Faculty.

STEP TO LOGIN



Login MYUTM

Use UTMID



Student Portal

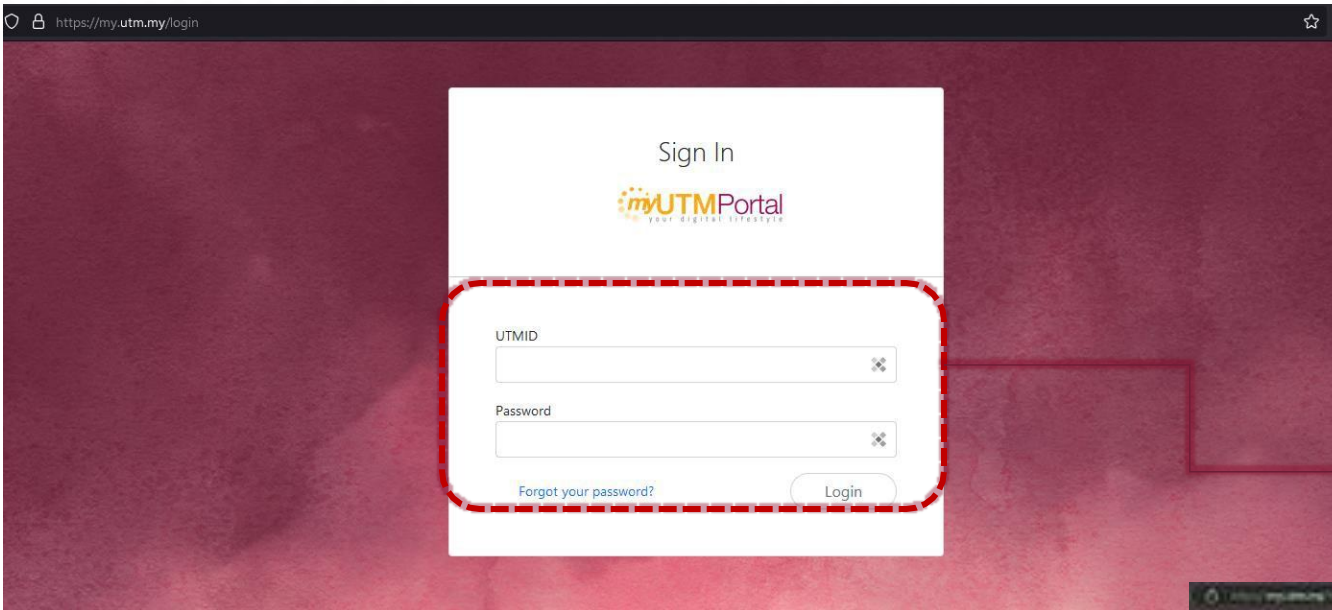
Click Student Portal in
Academic Section



Menu Course Registration

PG Application

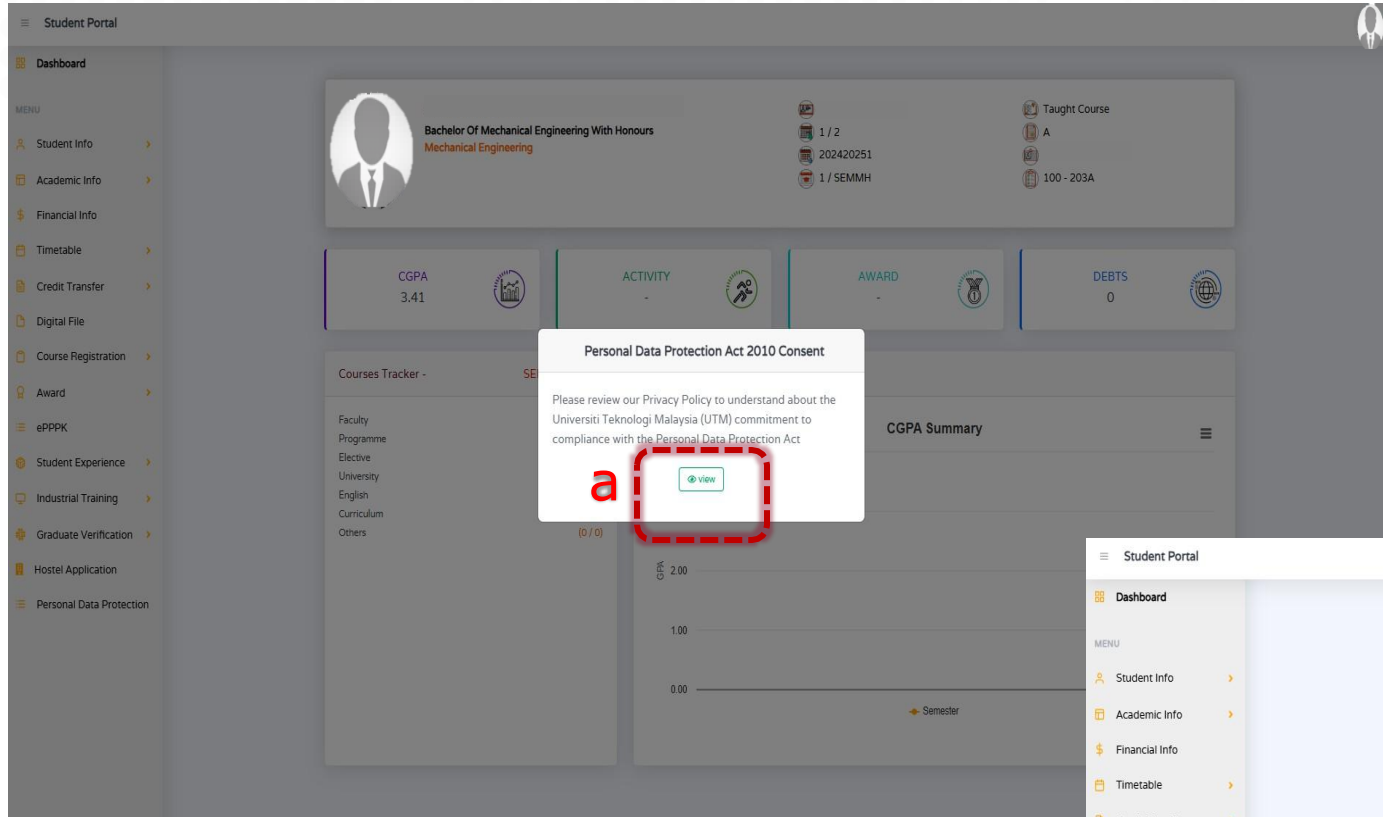
Step-by-Step
**COURSE
REGISTRATION
MODULE**



1 Login to MyUTM Portal (use your UTM ID)

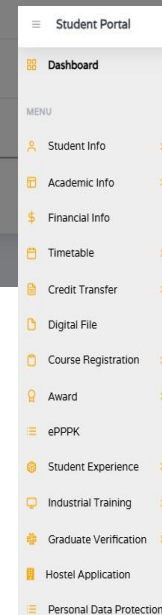
2 Click **Course Registration**



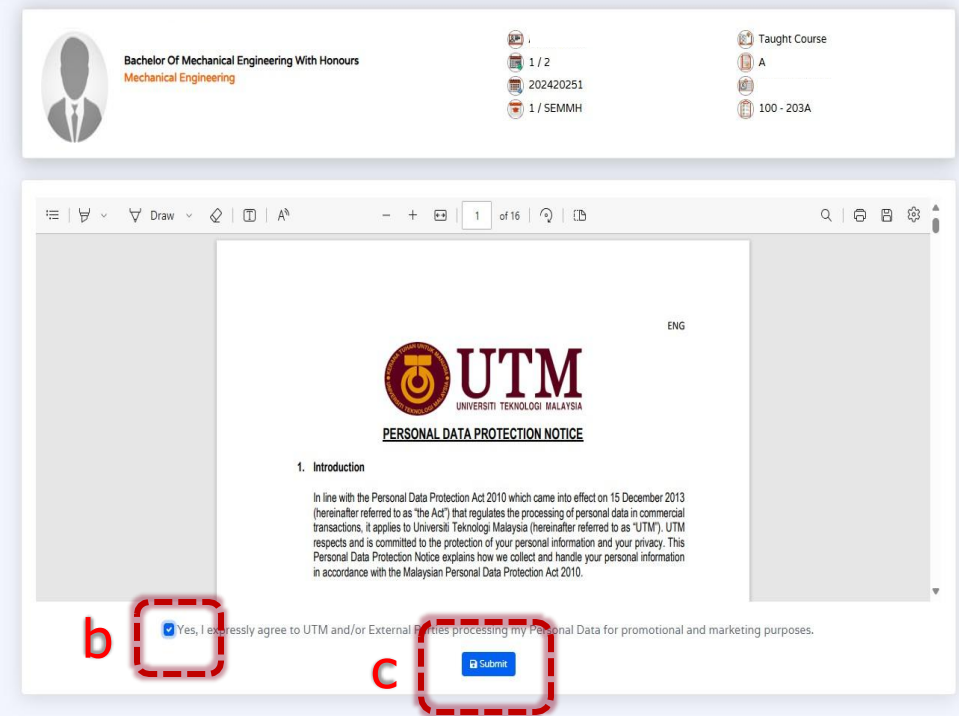


The screenshot shows a student's dashboard for 'Bachelor Of Mechanical Engineering With Honours'. A pop-up window titled 'Personal Data Protection Act 2010 Consent' is displayed, containing the text: 'Please review our Privacy Policy to understand about the Universiti Teknologi Malaysia (UTM) commitment to compliance with the Personal Data Protection Act'. A red dashed box labeled 'a' highlights a 'View' button within the pop-up.

3 Students are required to submit **Personal Data Protection Act 2010 Consent** before proceed the course registration.

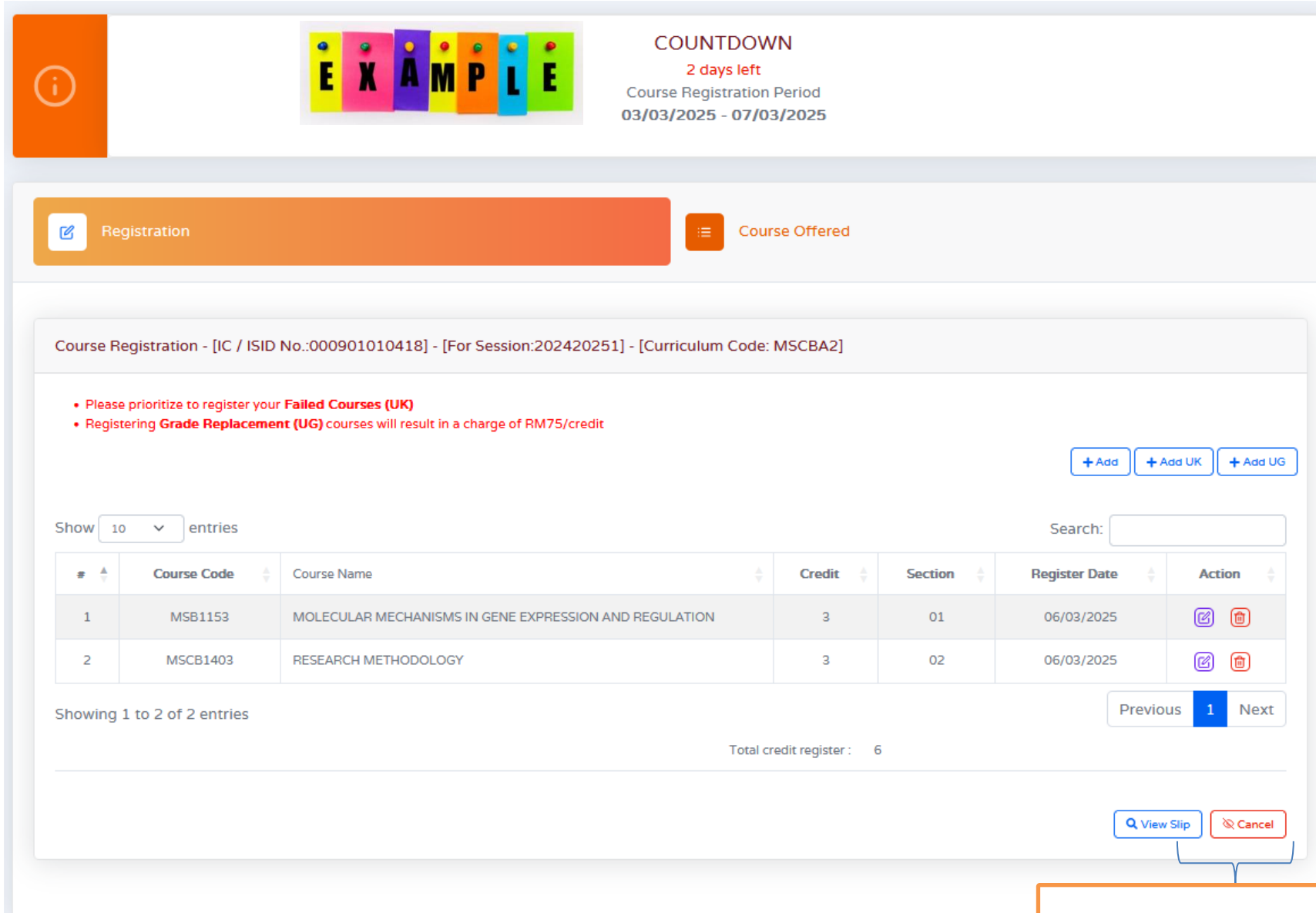


- Student Portal
- Dashboard
- Student Info
- Academic Info
- Financial Info
- Timetable
- Credit Transfer
- Digital File
- Course Registration
- Award
- ePPPK
- Student Experience
- Industrial Training
- Graduate Verification
- Hostel Application
- Personal Data Protection







The screenshot shows a document titled 'PERSONAL DATA PROTECTION NOTICE' from UTM. The document includes an introduction section. A red dashed box labeled 'b' highlights a checked checkbox with the text: 'Yes, I expressly agree to UTM and/or External Parties processing my Personal Data for promotional and marketing purposes.' A second red dashed box labeled 'c' highlights a 'Submit' button at the bottom of the document.

Dashboard Course Registration



The screenshot shows a course registration dashboard. At the top, there is a 'COUNTDOWN' section indicating '2 days left' for the 'Course Registration Period' from '03/03/2025 - 07/03/2025'. Below this is a navigation bar with 'Registration' and 'Course Offered' tabs. The main content area displays course registration details for '[IC / ISID No.:000901010418] - [For Session:202420251] - [Curriculum Code: MSCBA2]'. It includes a list of courses with columns for '#', 'Course Code', 'Course Name', 'Credit', 'Section', 'Register Date', and 'Action'. Two courses are listed: MSB1153 (MOLECULAR MECHANISMS IN GENE EXPRESSION AND REGULATION) and MSCB1403 (RESEARCH METHODOLOGY). The 'Action' column contains icons for editing and deleting. At the bottom, there are buttons for 'View Slip' and 'Cancel', and a 'Total credit register: 6' indicator.

#	Course Code	Course Name	Credit	Section	Register Date	Action
1	MSB1153	MOLECULAR MECHANISMS IN GENE EXPRESSION AND REGULATION	3	01	06/03/2025	 
2	MSCB1403	RESEARCH METHODOLOGY	3	02	06/03/2025	 

The section for displaying the course registration duration

Course Offers by faculty – Please refer details on next slide

Please choose the button to register for courses.
Add: Register Courses
UK: Retaking courses that were not passed previous semester
UG: Improving grades of B- only. Charge will be implemented


Completed course registrations may be modified or deleted during the course registration and course change duration.

To view course registration slip

Course Registration

- Dashboard
- MENU
- Student Info >
- Academic Matters >
- Timetable >
- Credit Transfer >
- Course Registration >
- PG Application >
- ePPPK
- Student Experience >
- Industrial Training >
- Graduate Verification >
- Personal Data Protection

Course Registration - PG



COUNTDOWN

Sorry, course registration is open only for active students. If you have any issues, please consult your faculty.

Course Registration Period
13/03/2021

- Registration
- Course Offered

Course Registration - [IC / ISID No.:970313105100] - [For Session:] - [Curriculum Code:]

Show 10

Search:

#	Course	Register Date	Action
No data available in table			

Showing 0 to 0 of 0 entries

Total credit register :

[View Slip](#) [Cancel](#)

4 Click Course Registration -> PG Application

Course Registration

COUNTDOWN
2 days left
Course Registration Period
03/03/2025 - 07/03/2025

Registration | Course Offered

List of Offered Courses For 202420251

Show 10 entries Search:

Bil	Code	Course	Credit	Method	Faculty	Section	Date Offer
1	MSCS2100	RESEARCH	0	FC	5400		-
2	MSCB1403	RESEARCH METHODOLOGY	3	BL	5400		-
3	MSB1153	MOLECULAR MECHANISMS IN GENE EXPRESSION AND REGULATION	3	BL	5400		-
4	MSCB1813	PROTEIN ENGINEERING	3	BL	5400		-

Showing 1 to 4 of 4 entries

Previous 1 Next

5 Click to select section

6 The display of the offered sections includes HW (if available); select and save to register

Choose Section Add

Course Code : MSCB1403
Course Name : RESEARCH METHODOLOGY

Show 10 entries Search:

#	Section	Availability	HW/HS Status
<input type="radio"/>	02	1/30	Please Select / None
<input type="radio"/>	03	0/30	Please Select / None
<input type="radio"/>	04	0/30	HW
<input type="radio"/>	05	0/10	Please Select / None

Showing 0 to 0 of 0 entries

Previous Next



Student need to register the courses with **Code & Section Number** as determined by Faculty. Kindly refer to the list given by Faculty.

Registration
Course Offered

Course Registration - [IC / ISID No.:000901010418] - [For Session:202420251] - [Curriculum Code: MSCBA2]

- Please prioritize to register your **Failed Courses (UK)**
- Registering **Grade Replacement (UG)** courses will result in a charge of RM75/credit

+ Add + Add UK + Add UG

Show 10 entries
Search:

#	Course Code	Course Name	Credit	Section	Register Date	Action
1	MSB1153	MOLECULAR MECHANISMS IN GENE EXPRESSION AND REGULATION	3	01	06/03/2025	
2	MSCB1403	RESEARCH METHODOLOGY	3	02	06/03/2025	

Showing 1 to 2 of 2 entries

Total credit register : 6

Previous 1 Next

View Slip Cancel

7 You may edit or delete course during the duration of registration

8 View slip to check all courses listed are **CORRECT** including the **COURSE CODE, SECTION & STATUS OF COURSES**

Example view of Courses Registration Slip



UNIVERSITI TEKNOLOGI MALAYSIA
ACADEMIC MANAGEMENT DIVISION (POSTGRADUATE)
81310 UTM JOHOR BAHRU,
JOHOR, MALAYSIA.

COURSE REGISTRATION SLIP

FACULTY : SEKOLAH PENDIDIKAN
NAME :
IC/PASS :
ADDRESS :
SESSION/SEMESTER : 202420252
PROGRAMME : MHPV1
STATUS OF REGISTRATION : FULL TIME
TYPE OF STUDY : TAUGHT COURSE
MATRIC CARD NO :

NO.	CODE	COURSE TITLE	LEARNING METHOD	EXAM TYPE	SECTION	CREDIT	STATUS
1	MHPU1024	RESEARCH METHODS IN EDUCATION	FC		03	4	
2	MHPU1044	RESEARCH DATA ANALYSIS	FC		01	4	
3	MHPV1113	PHILOSOPHY AND FUTURE IN TVET			01	3	
4	MHPV1123	CURRICULUM DESIGN IN TVET			01	3	
5	MHPV2253	ENTREPRENEURSHIP IN TVET			01	3	

TOTAL CREDIT REGISTERED 017
TOTAL CREDIT TRANSFERED 000

ACADEMIC ADVISOR/SUPERVISOR
.

DATE : 13-Mar-2025
#PLEASE CHECK YOUR NAME AND ADDRESS. CORRECTIONS CAN BE MADE AT YOUR FACULTY/SCHOOL.

Learning Method Definition:

OL = Online Learning
FC = Face to face
BL = Blended Learning
(Starts with online learning followed by face to face)
BLS = Blended Learning Substitution

Examination Type Definition:

AA = Alternative Assessment
NFE = No Final Exam
ASYNCO = Asynchronous online exam
SYNCO = Synchronous online exam; no invigilation and no proctoring
SYNCO P = Synchronous online exam using online proctoring
SYNCOV = Synchronous online exam with online invigilation
SYNCO P = Synchronous online exam with physical invigilation
FTF = Face-to-face final exam



Maximum total credit hours to register per semester

Dashboard

MENU

- Student Info
- Academic Info
- Financial Info
- Timetable
- Credit Transfer
- Digital File
- Course Registration
- Award
- ePPPK
- Student Experience
- Industrial Training
- Graduate Verification
- Hostel Application
- Personal Data Protection

Master Of Engineering (Construction Management)
Civil Engineering

/ MKAM1
Taught Course

A / AKTIF

Registration Course Offered

Course Registration For 202420251

Course Code	Course Name	Credit	Section
<input checked="" type="checkbox"/> SEMM1113	MECHANICS OF SOLIDS I	3	82
<input checked="" type="checkbox"/> SEMM1203	STATICS	3	02
<input checked="" type="checkbox"/> SEMM1503		3	04
<input type="checkbox"/> SEMM1911		1	
<input type="checkbox"/> SEMM1921		1	
<input type="checkbox"/> SSCE1693		3	
<input type="checkbox"/> UHLB1112		2	

Warning!

You cannot register more than 20 credit hours.
Please refer to your Faculty.

[OK](#)

	Course Code	Course Name	Credit	Section	Status	Action
1	SEEU1002	ELECTRICAL TECHNOLOGY	2	01	Approved	a
2	SEMM1013	PROGRAMMING FOR ENGINEERS	3	02	Approved	a
3	UHS1022	PHILOSOPHY AND CURRENT ISSUES	2	02	Approved	a

Total credit register : 7
Total credit approve : 7



By default, student are **NOT ALLOWED** to register more than 20 credit hours per semester

CONTACT US



Department of the Bursary

Email: bendahari-ukp@utm.my

(please quote your full name and identification number (IC/ISID) and the subject of your query when contacting us)



Digital Services Department

Email: digitalcare@utm.my



CONTACT US for academic matters

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Postgraduate +607-5531744

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Postgraduate postgraduate-office@fke.utm.my | +607- 5557032

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Postgraduate tp-fkkt@utm.my | +607-5535908

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Postgraduate pgfabu@utm.my | +607-5530878/30873/ 30583

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+607-5557790 (SHARPS)
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Postgraduate fai-acad-pg@utm.my

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SCHOOL OF GRADUATE STUDIES (SPS)

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www.utm.my



THANK YOU



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**Academic Management &
Conferment Section**