

**WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION
FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH STUDENTS (MIXED MODE)
FOR 2022/2023 ACADEMIC SESSION
UNIVERSITI TEKNOLOGI MALAYSIA**

SEMESTER I						
16 OCTOBER 2022 – 16 MARCH 2023 (UTM JB) 17 OCTOBER 2022– 17 MARCH 2023 (UTM KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Courses for Semester I, 2022/2023 Session (ONLINE)	2 weeks	-	2 – 16 Oct 2022		https://my.utm.my According to the Postgraduate Academic Regulations, students must register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated.
2.	Semester I, 2022/2023 Session Lectures (Part 1)	7 weeks	Week 1 – 7	16 Oct – 1 Dec 2022	17 Oct – 2 Dec 2022	Deepavali 24 Oct 2022
3.	Application for Reduction and Exemption Tuition Fees	8 weeks	Week 1 – 8	16 Oct – 8 Dec 2022	17 Oct – 9 Dec 2022	
4.	Deadline for Registration of Courses (ONLINE)	-	-	16 Oct 2022		https://my.utm.my
5.	Amendments of Course Registration (ONLINE)	1 week	Week 1	17 – 23 Oct 2022		https://my.utm.my
6.	Deadline of Amendments of Course Registration (ONLINE)	-	Week 2	23 Oct 2022		
7.	Late Registration of Courses (WITH PENALTY)	1 week	Week 2	25 – 31 Oct 2022		A penalty of RM100.00 for each course will be imposed for late registration/ amendments.
8.	Deadline for Late Registration of Courses (WITH PENALTY)	-	Week 3	31 Oct 2022 5.00 pm		
9.	Amendments of Courses Registration (WITH PENALTY)	1 week	Week 3	1 – 7 Nov 2022		
10.	Deadline for Amendments of Courses Registration (WITH PENALTY)	-	Week 4	7 Nov 2022 5.00 pm		
11.	Course Withdrawal (TD)	4 weeks	Week 6 – 9	20 Nov – 15 Dec 2022	21 Nov – 16 Dec 2022	

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12.	Faculty Check and Remind Students Who Did Not Register Any Courses	5 weeks	Week 6 – 10	20 Nov – 22 Dec 2022	21 Nov – 23 Dec 2022	Faculty will contact/email students who did not register any courses. Students who did not give any feedback to the faculty within this period can be terminated.
13.	Application for Deferment or Withdrawal of Programme	7 weeks	Week 6 – 12	20 Nov 2022 – 5 Jan 2023	21 Nov 2022 – 6 Jan 2023	
14.	Mid Semester Break, Semester I, 2022/2023 Session	1 week	Week 8	4 – 8 Dec 2022	5 – 9 Dec 2022	
15.	Deadline for Application of Reduction and Exemption Tuition Fees	-	Week 8	8 Dec 2022 3.30 pm	9 Dec 2022 5.00 pm	Applications will not be accepted after this date.
16.	Deadline for Course Withdrawal (TD)	-	Week 9	15 Dec 2022 3.30 pm	16 Dec 2022 5.00 pm	Applications for course withdrawal will not be accepted after this date. A penalty of RM100.00 for each course will be imposed for TD.
17.	Continuation of Semester I, 2022/2023 Session Lectures (Part 2)	7 weeks	Week 9 – 15	11 Dec 2022 – 26 Jan 2023	12 Dec 2022 – 27 Jan 2023	Christmas 25 Dec 2022 New Year (KL Only) 1 Jan 2023 Chinese New Year 22 - 23 Jan 2023
18.	Deadline for Application for Deferment or Withdrawal of Programme	-	Week 12	5 Jan 2023 3.30 pm	6 Jan 2023 5.00 pm	
19.	AMD Issues Termination Letter to Students Who Did Not Register Any Courses	1 week	Week 16	26 – 29 Jan 2023		

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20.	Revision Week	1 week	Week 16	29 Jan – 2 Feb 2023	30 Jan – 3 Feb 2023	Federal Territory Day (KL Only) 1 Feb 2023 Thaipusam 4 Feb 2023
21.	Final Examination for Semester I, 2022/2023 Session	3 weeks	Week 17 - 19	5 - 23 Feb 2023	6 - 24 Feb 2023	
22.	Final Break Semester I, 2022/2023 Session	3 weeks	Week 20 – 22	26 Feb – 16 Mar 2023	27 Feb - 17 Mar 2023	
23.	Final date for submission of dissertation	-	-	16 Mar 2023		
24.	Registration of Courses for Semester II, 2022/2023 Session (ONLINE)	2 weeks	-	TBC		https://my.utm.my